

Part I		Resident Information		
Resident Information	Resident Name	Date		
	Resident Address			
	Move out date	Date of security deposit disposition		
Part II		Dispute Information		
Dispute Information	<p>Directions: Please be very specific regarding your disputes. Include the line item charge you are disputing along with the amount and the amount you believe it should be and details on why you believe it is in error.</p>			
	<b>1. Disputed line item</b>	Disputed Charge	Suggested Charge	
	Describe why you believe this was an error			
	<b>2. Disputed line item</b>	Disputed Charge	Suggested Charge	
	Describe why you believe this was an error			
	<b>3. Disputed line item</b>	Disputed Charge	Suggested Charge	
	Describe why you believe this was an error			
	<b>4. Disputed line item</b>	Disputed Charge	Suggested Charge	
	Describe why you believe this was an error			
	Part III		What Will Happen Next	
	<p>When we receive this dispute our team will research the documentation. When we research it, we will use the lease agreement, move out inspection report, and any other pictures, video, other documentation we may have on file, and applicable state law. Many times we must reach out to 3<sup>rd</sup> party service providers to answer questions about billing. Please plan to receive a written response from Jacob Grant Property Management within 14 days of receipt as we research this dispute for you. Thank you for choosing Jacob Grant Property Management!</p>			